

Contractor/Worker Registration Form

To: Ascendas Services Pte. Ltd.

Tenant:		Unit no.:	
Contractor:			
Work Period (Date/Time):		Working Hours: From	to
Details and Location of Work:			

Person-in-Charge (Contractor):

Name	Tel No.	Mobile No.
1.		
2.		
3.		

Workers' Particulars (list all workers participating in the work, use separate sheet if necessary):

Name	Partial NRIC (last 3 numerical digits and checksum)	Work Permit Expiry Date for foreign workers
1.		
2.		
3.		
4.		
5.		

Note:

For the purposes of security and safety, Contractor is to provide

- Print screen of the work pass or long-term pass card for each of his foreign workers to show the employment validity period of each foreign worker in Singapore. Information via QR code can

be obtained instantly using the SGWorkPass app  for foreign workers. [Refer Employment of Foreign Manpower Act Chapter 91A, Section 6A(5)]

On behalf of the Contractor, I declare that:

1. All the workers who are or will be involved in the work are listed above. We accept that any workers whose names are not on this list shall be barred from entering the building by the Landlord. We shall produce the original work permit to your representatives when demanded.
2. All the workers are legally allowed to work in Singapore during the work period, and the Contractor shall further indemnify the Landlord against all claims, losses, damages, penalties, costs and expenses for which the landlord shall or may be or become liable in respect of and to extent that they may arise from our breach or contravention of the Immigration Act, the Employment of Foreign Workers Act or any law or rules and regulations for the time being in force regulating the entry, presence and employment of foreign workers in Singapore.

Name and Signature of Person-in-Charge
For and on behalf of the Contractor named above

Contact Number

Date

Company Stamp

Terms and Conditions

1. Tenant / Contractor is required to obtain the building management's approval before carrying out any ad-hoc / daily servicing work.
2. All unauthorized work has to be rectified by Tenant / Contractor at their own cost.
3. Tenant / Contractor shall be liable for any damages, to The Landlord's property, as a result of ad-hoc / daily servicing work.
4. Tenant / Contractor shall keep The Landlord indemnified against all actions, claims or demands that Tenant / Contractor may be in exercise or purported exercise of the permit hereby granted.
5. The building management reserves the right to stop any work at any time.
6. The building management reserves the right to revise the submission requirement and/or Terms & Conditions. Revisions will take immediate effect.

FOR OFFICAL USE

Approval is granted to allow the workers listed in this form the access to the relevant floor(s) for the specified work.

Signature	Name and Designation of Signatory
	Date

Managed by

CapitaLand